Ref: ATH/11/22 09 May 22

**The Army Inter Corps & Individual Athletics Championships –15 Jun 22**

**Introduction**

1. The Inter Corps and Individual Athletics Championships, will be held on Wed 15 Jun 22 at the Military Stadium Aldershot. The R Signals are lead Corps for this year and are requested to supply the works party to assist the Army Athletics Secretary to run the event.

2. Traditionally there has been a large number of athletes who have looked to compete in the field events as indivduals entering on the day and once again this year that is encouraged as it is a good guage for spotting new talent. A judgement will be taken by the organiser in conjunction with the field officials about number permitted to compete to ensure the programme of events can be completed in a timely manner as the stadium needs to be cleared by 1800hrs due to other bookings. Anyine looking to enter an event on the day must do so at least 30 minutes before the event.

3. **Aim.** The aim of this instruction is to detail the administration requirements of the event.

**The Competition**

3. **General.**  The aim of the Championships is to promote athletics and encourage competition between Corps and to aide the selection of the Army Teams for the Inter Services Track and Field Championships that will be held at RAF Cosford on Wed 6 Jul 22 . The competition will be conducted under UK Athletics Rules. All events will form part of the team competition. The programme of events is attached at Annex D.

4. **Team Size.** Each Corps may enter 1 male and 1 female team. Male teams are to enter 2 competitors in each event (A and B String) and female teams are to enter one competitor in each event. The number of events that any one member may enter is laid down in the rules at Annex E. All competitors in the Inter-Corps event will automatically be entered into the individual Championships. For all male and female track events, timings from the Inter Corps and Individual heats will be compared to decide the Individual Championships placing. The field events will combine individual entrants, not included in Corps teams, and Corps representatives.

5. **Team Declaration Proforma.** The declaration forms are available for Team Captains at Annex B but Captains are requested to submit their teams via the racesign up online at the following link:

<https://racesignup.co.uk/site/event.php?eventid=2780> The passcode is: 4448

This system allows Team Captains to make amendments prior to the the event and during the event. Manual amendments can be made after the Team Captains’ brief on Wed 20 Jul 22, but Team Captains can make amendments throughout the competition.

6. **Entry Details.** Corps wishing to enter should complete the entry form at [Annex](#AnnexD) A and forward it, to Mrs Claire Murton **no later than Fri 10 Jun 22**.

7. **Team Captains.** Each unit is to appoint a Team Captain. The Team Captains are to ensure that:

1. They complete the team declaration sheets prior to the event as per para 5.
2. Ensure nominated athletes turn up to their individual events in good time.

8. **Programme of Events.** The programme of events is outlined at [Annex](#AnnexE) D and may be subject to minor changes. Any such changes will be briefed by the Event Secretary during the team captains’ briefs on Wed 15 Jun 22.

**Conduct of the Event**

9. **Administration.** The following administration points are to be noted.

1. **Registration.** Registration and Team Captains’ brief will take place at 0845 15 Jun 22 at the Military Stadium, Aldershot. The first event will start at 0930.
2. **Feeding.**  Competing units are to make their own feeding arrangements for the day of the event. Refreshments will be available for competitors to purchase throughout the day. Lunch will be provided for the Offcials and Works Party.

c. **Changing facilities.** Changing rooms and toilets are available within the Aldershot Military Stadium..

d. **Medical.** A qualified first aider will be available at the stadium throughout the event and will deal with minor injuries. For serious injuries casualties 999 will be called.

e. **Officials/.** SSgt Caine (RAPTC) will co-ordinate all the officials. The R.Signals are responsible for providing a works party to assist the Clerk of the Course, the R.Signals Athletics Secretary is requested to confirm that the works party will be provided as they are vital to the smooth running of the competition.

f. **Athletics Equipment.** All equipment for the championships will be available from Army Athletics Association less pole vault poles. Individuals who are participating in this event should provide their own poles. Equipment has been checked for serviceability. Equipment will be cleaned after each use to ensure the risk of infection is mitigated.

g. **Risk Assessment**. The Event Secretary will produce the event Risk Assessment (RA) this will be on display during the event.

10. **Events.** Team Captains will be briefed at registration on the running order and any changes to the programme. Adherence to timings will be vital to the success of the day.

11. **Scoring.** The scoring for the event will be briefed to all Team Captains on the day.

12. **Prizes.** Prizes (medals) will be awarded to winners and runners up in each event; team trophies will also be awarded. The medals available will be 20 for the Male teams and 12 for the Female teams. There will also be medals awarded for the first 2 individuals in both the Male and Female events. The prize-giving will be conducted throughout the competition in order to minimise delays at the end of each day, with the Overall Trophies being awarded at the end of Day 2. Teams are requested not to depart from the Athletics stadium until prize giving is completed.

13. **Corps Representatives.** Corps representatives are encouraged to support their teams, lunch and light refreshments will be provided. Team captains are requested to confirm attendance of VIP’s by COP Fri 10 Jun 22, to assist with VIP feeding planning.

**Accommodation**

14. Units requiring accommodation are advised that accommodation in Aldershot is currently very limited but teams are responsible for making their own arrangements, including respective messes, by contacting the Aldershot Accommodation Booking Operator Slamis on 01252 355960 or email at DIORDPFI-PACSLAMISTeamGpMail@mod.gov.uk . Accommodation in Aldershot is scarce and is allocated on a first come, first served policy, so early booking is advised.

15. Corps that are unable to get accm and have a non availability of accommodation certificate should contact the AAA Secretary to discuss alternative arrangements.

**Kit and Equipment**

16. Personnel that wish to use their own equipment during the competition (ie javeline ect) are to ensure they declare this to the officials before the start of their event. The item of the kit needs to be weighed and checked by the officials to ensure it complies with current standards before it can be used.

**Travel**

17. **Authority to travel**. This letter is the authority for teams and individuals to travel at public expense to this approved Inter-Corps fixture, in accordance 2019DIN10-025. All travel arrangements are to be by the cheapest and most economical means and coordinated so as individuals travelling from the same or near unit locations travel together. Subsistence allowance claims are not admissible for sports and no claims for subsistence allowance should be made for this event.

18. **Injuries**.  In the event of an injury the procedure to be followed will be directed by the Team Manager. In accordance with [ ABN\_114\_2021\_Change\_to\_Army\_Activity\_Reporting\_10\_Jan\_22.pdf](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmodgovuk.sharepoint.com%2Fsites%2Fdefnet%2FCorp%2FArmy%2FForms%2FAllItems.aspx%3Fid%3D%252Fsites%252Fdefnet%252FCorp%252FArmy%252FABN%252FABN_114_2021_Change_to_Army_Activity_Reporting_10_Jan_22.pdf%26parent%3D%252Fsites%252Fdefnet%252FCorp%252FArmy%252FABN&data=04%7C01%7CLaura.Ellis267%40mod.gov.uk%7Cca6311aef17b45101aab08da0bfd4582%7Cbe7760ed5953484bae95d0a16dfa09e5%7C0%7C1%7C637835479669931234%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=BWRhJg6dnpakiTUhpYCTtAjxhl4k7tPzoQEwrN5knZs%3D&reserved=0), all serious incidents, occurrences/accidents or near misses related to sports fixtures are to be reported**[[1]](#footnote-2)[1]** to the Army Reporting Cell using [DURALS](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmodgovuk.sharepoint.com%2Fsites%2FIntranetArmy%2FSitePages%2FDefence-Unified-Reporting-and-Lessons-System.aspx&data=04%7C01%7CLaura.Ellis267%40mod.gov.uk%7Cca6311aef17b45101aab08da0bfd4582%7Cbe7760ed5953484bae95d0a16dfa09e5%7C0%7C1%7C637835479669931234%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=34iAOAMUM6Mwt4Qrzkfop7OgWvOJvbJQQvOLrJ9CRrw%3D&reserved=0) which is on the my app series, which can be found on Defence Connect.

19.  **Duty of Care**.This AI provides the relevant detail to enable COs to authorise ‘On Duty’ participation for their SP prior to their names being entered onto Unit Part One Orders; it is the **players responsibility** to ensure this is actioned. This event is deemed to be within a Safe System of Work (SSoW) and so Duty Holding does not apply. In the case that the CoC have concerns over the risk management for the event, they should seek further assurance from the undersigned. The event Risk Assessment has been completed by the undersigned and is available upon request. Any substantial changes will be briefed to athletes at the most appropriate opportunity.

**Publicity**

20. Bdes PD Branches are requested to distribute the details of this event to units within their AOR and give this event the widest publicity.

**Photography/Personal Data**

21. During the event imagery (photographs, audio/videos, films) may be taken in order to publicise/advertise the activities of the Army Athletics Association through commercial, editorial, public relations, recruitment, on-line media and/or any other use that is not defamatory, libellous or otherwise unlawful. Individuals should be aware that they would have no claim of ownership of the imagery/audio and that they will not receive remuneration for its usage now, nor in the future and that the imagery/audio may be cropped, modified or altered, without stating an objection. Individuals that do not consent to the above are to make that fact known to the event organiser who will ensure that their image is not captured or used.

22. Personal date will be collected for this event in line with the Army Athletics Privacy Policy and will only be retained for 30 days after the event.

23. The results,image(s) and/or recording(s) will be stored securely in appropriate file formats on servers belonging to the ASCB and/or its authorised agents. Results and Images will be retained indefinitely for ASCB historical records.

24. You have the right to request any image or personal information relating to you removed at any time and this can be removed by contacting media@ascb.uk.com or the undersigned.

**Your Rights**

25. You have the right to request to see a copy of the information we hold about you and to request corrections or deletions of the information that is no longer required. You can ask the Association to stop using your images at any time, in which case it will not be used in future publications but may continue to appear in publications already in circulation.

You have the right to lodge a complaint against the ASCB regarding data protection issues with the Information Commissioner’s Office (<https://ico.org.uk/concerns/>).

26. **Summary**. The Inter Corps Athletics Championships will provide an excellent opportunity to enjoy a day of athletics competition. It will also serve to identify the current in form athletes for future Army level athletic squads. Any questions about the competition should be addressed to the Event Secretary Maj (Retd) John Killoran.

[Original Signed]

J Killoran

Maj (Retd)

Secretary Army Athletics

Annexes:

1. [Inter Corps Athletics Championships](#AnnexA) [2022 – Entry Form](#AnnexA)
2. [Inter Corps Athletics Championships 2022 – Team List](#AnnexB)
3. [Inter Corps Athletics Championships 2022 – Individual Entry Form](#AnnexC)
4. [Inter Corps Athletics Championships 2022 – Programme of Events](#AnnexD)
5. [Inter Corps Athletics Championships 2022 – Inter-Corps Rules](#AnnexE)
6. [Inter Corps Athletics Championships 2022 –Team Managers Brief](#AnnexE)

Distribution:

AGC Athletics Secretary\*

RE Athletics Secretary\*

RA Athletics Secretary\*

Inf Athletics Secretary \*

RAPTC Athletics Secretary\*

Royal Signals Athletics Secretary\*

AMS Athletics Secretary\*

Int Corps Athletics Secretary\*

RLC Athletics Secretary\*

REME Athletics Secretary\*

Copy to:

Director ASCB

Chairman Army Athletics

Army Athletics Team Managers

**Annex A to**

**ATH/11/22** **Dated 09 May 22**

To: Claire Murton From: Name/Rank:……………………

 Army Athletics Association

 ASCB

 Rm G23 Mackenzie Building

 Fox Lines

 Queens Avenue

 Aldershot

 GU11 2LB

**ENTRY FORM FOR INTER CORPS ATHLETICS CHAMPIONSHIPS 2022**

Corps:…………………………………………………… Men/Women’s\* Team

Address:……………………………………………………………………………………………….

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………

Team Colours:………………………………………… (Vest)………………… (Shorts) …………

Sign:……………………………………………………

Print:……………………………………………………

Tel:……………………………………………………..

E-mail:………………………………………………….

Date:……………………………………………………

\*Please delete accordingly

**TO BE RETURNED NO LATER THAN Fri 10 Jun 22 EMAIL:** **cmurton@ascb.uk.com**

**Annex B to**

**Ath/11/22**

 **Dated 09 May 22**

From: Name/Rank:…………………………….

**TEAM LIST FOR INTER CORPS ATHLETICS CHAMPIONSHIPS 2022**

Male/Female\* Corps Team:…………………………………………………

Team Manager:………………………………………………………………..

|  |  |  |  |
| --- | --- | --- | --- |
| **Event** | **A String** | **B String** | **Remarks** |
| **100m** |  |  |  |
| **200m** |  |  |  |
| **400m** |  |  |  |
| **800m** |  |  |  |
| **1500m** |  |  |  |
| **5000m** |  |  |  |
| **100m Hurdles** |  |  |  |
| **110m Hurdles** |  |  |  |
| **400m Hurdles** |  |  |  |
| **3000m Steeplechase (M)****2000m Steeplechase (F)** |  |  |  |
| **4 x 100m Relay** | **(1) (2)****(3) (4)** |  |
| **4 x 400m Relay** | **(1) (2)****(3) (4)** |  |
| **Triple Jump** |  |  |  |
| **Long Jump** |  |  |  |
| **High Jump** |  |  |  |
| **Pole Vault** |  |  |  |
| **Hammer** |  |  |  |
| **Shot** |  |  |  |
| **Discus** |  |  |  |
| **Javelin** |  |  |  |

**TO BE RETURNED NO LATER THAN Fri 10 Jun 22 EMAIL:** **cmurton@ascb.uk.com**

**Annex C to**

**ATH/11/22**

 **Dated 09 May 22**

#### ENTRY FORM

**ARMY INDIVIDUAL ATHLETICS CHAMPIONSHIPS**

### INDIVIDUAL CHAMPIONSHIPS 15 JUN 22 AT ALDERSHOT MILITARY STADIUM

(Which must be completed in every detail and forwarded to the following address to arrive by 11 June 2021).

To: Secretary, Army Athletics Association

 Mackenzie Building

 Fox Lines, Queens Avenue

 Aldershot

 Hants

 GU11 2LB

1. **TO BE COMPLETED BY ENTRANTS**

 **SENIOR**  Male ☐ Female ☐

 Service No: Rank:

 First Name: Surname:

 Date of Birth: Regt/Corps:

 Unit Postal Address:

 Mob No Unit Tel No:

2. Please enter me for the following events:

 Events Best Performance \*\*\* Date

Date: Signature:

**TO BE RETURNED NO LATER THAN Fri 10 Jun 22 EMAIL:** **cmurton@ascb.uk.com**

 **Annex D to**

 **ATH/11/22**

 **Dated 09 May 22**

**PROGRAMME OF EVENTS INTER CORPS AND INDIVIDUAL CHAMPS**

**Track**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time**  | **Event** | **Gender**M – MenW – Women | **Championships**Inter Corps Individual **(IC)** (IND) | **Remarks**  |
| 081508450920093010001030110011301140120012151230 – 13101310132013501400143014401500151015351600163017001730 | Booking inTM Brief400m Hurdles400m Hurdles5000m5000m5000m400m Hurdles400m Hurdles400m Hurdles200m 200m200m200m200m 100m Hurdles100m Hurdles110m Hurdles110m Hurdles110m Hurdles**LUNCH**800m800m800m800m800m400m400m400m400m400m1500m1500m1500m100m100m100m100m100m2000m S/Chase3000m S/Chase4 x 100m Relay4 x 100m Relay 4 x 400m Relay 4 x 400m Relay Prizegiving  | Women (76cm, 3.6kg)WomenMenMenMen (91cm, 3.6kg)WomenMenWomen (84cm,3.6kg)Men (106cm, 3.6kg)WomenMenWomenMenWomenMenWomenMenWomen (76cm)Men (91cm)WomenMenWomenMen | ICICIC A IC BIC BIC AICIC BIC AICIC BIC AICIC BIC AICIC BIC AICIC B IC A ICIC BIC AICIC A & BICICICIC | INDINDINDINDINDINDINDINDINDINDINDINDINDINDINDINDINDIND | MANAGERSMANAGERSTIME TRIALTIME TRIALFINALTIME TRIALTIME TRIALTIME TRIALSTIME TRIALTIME TRIALTIME TRIALSTIME TRIALTIME TRIALSTIME TRIALTIME TRIALTIME TRIALTIME TRIALTIME TRIALSTIME TRIALTIME TRIAL**ALL**TIME TRIALTIME TRIALTIME TRIALTIME TRIALTIME TRIALTIME TRIALTIME TRIALTIME TRIALSTIME TRIALTIME TRIALFINALTIME TRIALTIME TRIALTIME TRIALSTIME TRIALTIME TRIALSTIME TRIALTIME TRIALFINALFINALFINALFINALFINALFINALALL |

**Field**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time**  | **Event** | **Gender**M – MenW – Women | **Championships**Inter Corps Individual **(IC)** (IND) | **Remarks**  |
| 081508450930094510301030113011401245 - 1320133014001530153016001730 | Booking inTM BriefPole VaultTriple JumpHigh JumpHammerLong JumpJavelin**LUNCH** DiscusTriple JumpHigh JumpShotLong JumpPrizegiving | Women/MenWomenWomenWomen/MenMenWomen/MenWomenMenMenMen/WomenWomen | IC, A, BICICIC, A, BIC, A, ,IC, A, BICIC, A, BIC, A, BIC, A, BIC | INDINDINDINDINDINDINDINDINDINDIND | MANAGERSMANAGERSFINALFINALFINALFINALFINALFINAL**ALL**FINALFINALFINALFINALFINAL**ALL** |

**Annex E to**

**ATH/11/21**

 **Dated 09 May 22**

**SPECIAL RULES FOR INTER CORPS ATHLETICS CHAMPIONSHIPS 2022**

1. The Championships will be conducted under UK Athletics rules amplified by the ‘Special’ rules below.

2. The decision of the Chief Referee/Organising Secretary shall, in all cases be final.

3. In the event of any matter arising which is not dealt with in the regulations, it shall be decided by the Chief Referee/Organising Secretary, the decision shall be final.

4. All events will start at the times stated in the programme. The Organising Committee reserves the right to vary the order of the programme and delay start times of events should it be necessary. Any changes will be announced on the public address system.

5. It is the responsibility of team managers to ensure that the competitors/teams are on time. Competitors/teams not reporting on time will be disqualified.

6. Only competitors will be allowed on the track or in the arena and only for their own event, leaving immediately once that event is finished. Team managers and coaches are not to enter the central arena, particularly during the relay events.

7. Warming up and run marking must be completed before the start time.

8. The commencing height of the high jump, pole vault and the amount the bar will be raised after each round will be decided by the Field Referee.

9. Team managers are responsible for checking the points awarded to their team in each event. These points will be posted on a scoreboard as soon as possible after the completion of any event. If any error is discovered, it must be brought to the notice of the Chief Referee/ Organising Secretary.

10. If a competitor is entered in both a track and field event simultaneously, the officials concerned may allow the competitor to take his/her trials in an order different from that decided upon prior to the start of the Championships. However, the competitor cannot hold over any of his/her trials to subsequent rounds in the high jump and pole vault. The rule concerning ‘Unreasonable Delay’ will be strictly applied in all events.

11. Should 2 or more teams tie in any event, the points for their positions will be shared between them.

12. Teams not taking part in any event will score no points in that event.

13. A team disqualified in an event will score no points in that event.

14. Competitors will be permitted to use their own throwing implements. These implements must be passed by the Field Referee at least 30 minutes before the event starts. Competitors are to provide their own pole vault equipment.

15. The team with the highest points total will be the winner.

16. In all field events (less pole vault and high jump) each competitor will be allowed 3 trials. This is due to the high number of individuals that have entered the field events in recent years.

17. In the event of 2 or more teams scoring the same number of points, the order of merit shall be decided by the greater number of first places and if a tie still remains, the greater number of second places and so on until the tie is resolved.

18. The scoring for the Championships is as follows:

 a. **Male**. In track and field events (excluding the 2 relays) the winner of each string will score the same number of points as there are teams competing, eg 7 teams = 7, 6, 5, 4, 3,2 and 1 point. A and B string points will be added together for a team score. In the relay events, the scores will be double points the number of teams competing, eg 7 teams = 14, 12, 10, 8, 6, 4 and 2 points.

 b. **Female**. As per the men’s scoring including the relay events.

19. **Any one athlete may represent their categorised Corps in *three events and both relays, without restriction to track and field events.***

**Annex F to**

**ATH/11/22**

 **Dated 09 May 22**

**TEAM MANAGERS BRIEF FOR INTER CORPS AND INDIVIDUAL ATHLETICS CHAMPIONSHIPS 2022**

1. Team managers are to report to the Organising Secretary at 0830 for briefing. Please ensure that the completed team list proforma at Annex B is handed to the Chief Recorder on arrival at the stadium.

2. All team members must wear the team letters front and back on their vests when competing. Letters and pins will be provided by the organisers.

3. Only designated areas outside the athletic track will be used for the purpose of warming up. Warming up will not be allowed on the track or centre of the arena. The officials in charge will control practise attempts for all field events.

4. It is the responsibility of respective team managers to ensure competitors report to the Chief Marshal at least 10 minutes prior to their respective event taking place or when called for by the announcer. If they have not registered for their event, they will not compete and the event/race will start without them.

5. Variations in the programme timings will be announced over the public address system by the announcer – please note any changes. Events will not be delayed if teams/competitors fail to report at the designated time.

6. It is the responsibility of the team manager and respective competitors to know the rules before their event take place – if in doubt ask the official in charge do not wait until after the event has taken place.

7. Please ensure all members of the team are correctly dressed, e.g. team tracksuit/athletic strip for the presentation of team trophies and medals at the end of the Championships. The team trophy will be presented to either the team captain or a nominated team member who is to remain with the Presenting Officer to introduce the other members of the team. All teams are encouraged to remain for the prize giving.

8. There are trained medical staff in attendance at this event and they will be located in the paviliion. In case of major injury teams are to call **999**. There will be iced packs available and there is an Ice machine in the Sports Lottery building, Fox lines. Please speak to the OIC event. If an injury occurs to one of your athletes it is the responsibility of the team manger to report this to the Army Reporting Cell using [DURALS](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmodgovuk.sharepoint.com%2Fsites%2FIntranetArmy%2FSitePages%2FDefence-Unified-Reporting-and-Lessons-System.aspx&data=04%7C01%7CLaura.Ellis267%40mod.gov.uk%7Cca6311aef17b45101aab08da0bfd4582%7Cbe7760ed5953484bae95d0a16dfa09e5%7C0%7C1%7C637835479669931234%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=34iAOAMUM6Mwt4Qrzkfop7OgWvOJvbJQQvOLrJ9CRrw%3D&reserved=0).

**If you have an official enquiry please speak to me and I will approach the Chief Track/Field Official.**

**The Athletics pavilion is out of bounds to all competitors except during prize giving. Only Team Managers/Capts are to approach the pavilion.**

1. [1] They should also be cc’d to the undersigned. [↑](#footnote-ref-2)