Ref: ATH//MTG/7 29 Jul 19

##### **ARMY ATHLETICS ASSOCIATION AGM COMMITTEE 31 OCT 19**

1. The Army Athletics Association (AAA) AGM will be held on Thu 31 Oct 19 at the Army Athletics Pavilion starting at 1330hrs. A working lunch will be provided from 1300hrs.

2. The AGM is open to the Executive Committee, all Corps Secretaries, Regional Secretaries and any athletes that wish to attend. Those wishing to attend are to compete and return Annex A.

3. Action addressees are requested to inform this office of their availability to attend this meeting, the President wishes at the minimum a representative from each action addressee.

4. Travel expenses for attending this event qualify as conditions of service travel for representative sport. This letter is the authority individuals to travel at public expense to this approved meeting, in accordance with JSP660 and 2019DIN10-025. All travel arrangements are to be by the cheapest and most economical means and coordinated so as individuals travelling from the same or near unit locations travel together. Subsistence allowance claims are not admissible for sports and no claims for subsistence allowance should be made for this event.

5. Individuals are responsible for booking their own accommodation. This may be done by contacting CABs on 01252 354305. It is worth noting accommodation may be limited.

6. A draft Agenda has been sent to the President, Chairman and Team Captains. Any further agenda points for inclusion should be addressed to the undersigned by Fri 25 Oct 19.

J Killoran

Maj (Retd)

Secretary

For the AAA President

Distribution:

All Corps Secs

All Regional Secretaries

BA (G) G7 PD

G7 PD/ HQ Regional Command PD Branches

G7 PD Lon Dist

Men’s Team Managers

Women’s Team Managers

Army Officials Secretary

All Active Male/ Female Athlete

Information:

President Army AA

Chairman Army AA

Vice Chairman Army AA

  **Annex A**

 **TO ATH/MTG/5**

 **Dated 29 Jul 19**

**To:**

Secretary

Army AA

Mackenzie Building

Room G23

Fox Lines

ALDERSHOT

Unit: ………………………………………… ………………………………………………..

………………………………………………..

Dated:

 Contact No:

CONFIRMATION OF ATTENDANCE AT THE AGM

1. I am able to attend on the 31 Oct 19 Y/N\*

2. I wish to raise the following points:

a……………………………………………………………….

b………………………………………………………………..

c………………………………………………………………..

SIGNATURE:

DATED:

APPOINTMENT: